

MAHARANA PRATAP UNIVERSITY OF AGRICULTURE & TECHNOLOGY
UDAIPUR

LIBRARY ASSISTANT EXAM – 2023

SCHEME OF EXAMINATION

- There will be two sections in Library Assistant Exam 2023 - General knowledge & Library Science/Computer Knowledge
- There will be a total of 150 questions for 450 marks.
- The total duration for the examination is 3 hours
- The marking scheme is 3 marks for every correct answer and will have a negative marking of 01 marks for each question.
- Minimum 40% marks should be obtained to qualify the examination. The candidate obtaining below 40% marks will not be eligible for appointment.


Sections	Total Questions	Total Marks	Total Duration
Part A – General Knowledge	50	150	3 Hours
Part B -Library and Information Science and Digitization of Library	100	300	
Total	150	450	3 Hours

पाठ्यक्रम (Syllabus)

भाग—अ : सामान्य ज्ञान (General Knowledge)

राजस्थान का इतिहास, कला एवं संस्कृति, साहित्य, परम्पराएँ एवं विरासत

1. राजस्थान के इतिहास के प्रमुख स्रोत।
2. राजस्थान की प्रमुख प्रागैतिहासिक उपलब्धियाँ।
3. राजस्थान के प्रमुख राजवंश एवं उनकी उपलब्धियाँ।
4. मुगल-राजपूत संबंध।
5. महत्वपूर्ण कला की प्रमुख विशेषताएँ।
6. महत्वपूर्ण किले, स्मारक एवं संरचनाएँ।
7. राजस्थान के धार्मिक आंदोलन एवं लोक देवी-देवताएँ।
8. राजस्थान की प्रमुख चित्रकलाएँ, शैलियाँ एवं हस्तशिल्प।
9. राजस्थानी भाषा एवं साहित्य की प्रमुख कृतियाँ, क्षेत्रीय बोलियाँ।
10. मेले, त्योहार, लोक संगीत, लोक नृत्य, वाद्ययंत्र एवं आभूषण।



11. राजस्थानी संस्कृति, परम्परा एवं विरासत।
12. महत्वपूर्ण ऐतिहासिक पर्यटन स्थलं
13. राजस्थान के प्रमुख व्यक्तित्व।
14. राजस्थान की रियासतें एवं ब्रिटिश संधियाँ, 1857 का जन-आंदोलन।
15. कृषक एवं जनजाति आंदोलन, प्रजामंडल आंदोलन।
16. राजस्थान का एकीकरण।
17. राजस्थान का राजनीतिक जन-जागरण एवं विकास-महिलाओं के विशेष संदर्भ में।

राजस्थान का भूगोल

1. स्थिति एवं विस्तार
2. मुख्य भौतिक विभाग :- मरुस्थलीय प्रदेश, अरावली पर्वतीय प्रदेश, मैदानी प्रदेश, पठारी प्रदेश।
3. अपवाह तंत्र
4. जलवायु
5. मृदा
6. प्राकृतिक वनस्पति
7. वन एवं वन्य जीव संरक्षण
8. पर्यावरणीय एवं पारिस्थितिकीय मुद्दे
9. मरुस्थलीकरण
10. कृषि - जलवायु, प्रदेश एवं प्रमुख फसलें।
11. पशुधन
12. बहुउद्देशीय परियोजनाएँ
13. सिंचाई परियोजनाएँ
14. जल संरक्षण
15. परिवहन
16. खनिज सम्पदाएँ।

भाग-(ब) : Library and Information Science and Basic Knowledge of Computer

1. Foundation of Library and Information Science

- Important Concept of library
- Importance of Information, and society
- Important points of Library legislation
- The library acts in India
- Intellectual property rights and law





- Role and activities of I.L.A., IFLA, UNESCO and RRRLF
- Library resource sharing.
- Library as a social institution
- Types of libraries
- All about National Library of India
- Important Five laws of library science and their implications,
- Concept of information literacy
- Library movement in India

2. Library Classification and Cataloguing

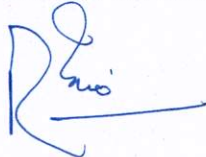
- Important Devices used in C.C. and D.D.C., Steps in practical classification
- Library Cataloguing: Definition, need, purpose and function
- History of Classified Catalogue Code and Anglo American Cataloguing Rules
- Kinds of entries: Main entry and added entries of Classified Catalogue Code
- Need, purpose, and function
- Notation: Types and qualities
- Important Principles of helpful sequence
- General aspects of common isolates/standard subdivisions

3. Library Organization and Management

- Important terms in Periodical section
- Important terms in Circulation section: Newark and Browne
- Maintenance: Open access system, care and repair (binding)of books and journals, Library display
- Technical processing section (Classification and Cataloguing of books)
- General and scientific principles of management and their implication to library administration
- The function of administration
- Important Sections of a library: Acquisition section-Book selection
- Major procedure and accessioning
- Important Library rules
- Important Library statistics
- Important Topics of Budgeting.

4. Reference Service and Information Sources

- Reference and Information Services: Need and purpose,
- Ready reference service
- Long-range reference service
- Initiation
- Reference service in School and public library







- Organization of reference department
- Qualities of a reference librarian
- CAS and SDI, Information Sources: Need and types: Primary, secondary, and tertiary.

5. Digitization of Library

- Introduction to computer-Characteristics
- Open-source software, Role of library automation
- Important Use of the Internet in libraries
- All About Electronic Resources: e-Books, e-Journals, databases
- Use, and types of computers
- Computer generations and computer architecture: Hardware, input and output devices,
- Important Software: Need, purpose, and types
- Library software: Proprietary

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